



University of California, Santa Barbara Student Artwork Loan Agreement

INSTRUCTIONS

This Student Artwork Loan Agreement is entered into by the Regents of the University of California, on behalf of the Sponsoring Department indicated below, and the Artist. Sponsoring Department to retain the Loan Agreement in department files.

EXHIBIT & SPONSORING DEPARTMENT

Exhibit Name: _____

Exhibit Location: _____ Start Date: _____ Finish Date: _____

Delivery Deadline Date: _____ Dates of Sponsoring Dept. possession: _____

Opening Reception (Y or N): _____ Opening Reception Location, Date, Time: _____

Artwork Retrieval Dates & Times: _____ Pickup Deadline Date: _____

Location where Artwork must be delivered: _____ Picked up: _____

Sponsoring Dept: _____ Fax: _____

Dept. Contact: _____ Email: _____ Ph: _____

ARTIST

Artist's Name: _____ Email: _____

Address: _____ Ph: _____

LOANED OBJECT DESCRIPTION

IF MULTIPLE OBJECTS ARE LOANED, USE A SEPARATE LOAN AGREEMENT FOR EACH WORK.

Title: _____ Media: _____

Painting, drawing, photo size (HxW, excl. mat & frame): _____ Sculpture size (HxWxD, excl. base): _____

Special handling requirements (indicate vertical orientation if unclear): _____

EXHIBITION LABEL INFORMATION

Artist (indicate if you wish to remain anonymous): _____ Date of Artwork: _____

Title: _____ Media: _____

Painting, drawing, photo size (HxW, excl. mat & frame): _____ Sculpture size (HxWxD, excl. base): _____

UNIVERSITY DOES NOT NEGOTIATE PRICE OR ARRANGE SALES. If price list is available to public, indicate if Artwork is for sale (Y or N): _____

If work is for sale, what is sale price: _____ If you want purchasers to contact you about price, write POR (price on request): _____

If work is for sale, what is the telephone number purchasers can call to contact you: _____

TERMS & CONDITIONS

- 1) Artwork will not be accepted unless a completed Student Artwork Loan Agreement accompanies each work submitted for exhibition.
- 2) Artwork will not be accepted after Deadline Delivery Date indicated above.
- 3) Artwork cannot be removed from the exhibition prior to Artwork Retrieval Dates & Times indicated above.
- 4) University has the right to discard Artwork not picked up by the Deadline Pickup Date indicated above. Artist may make a request to pick up Artwork on the weekend or after hours. However, University will not be responsible for Artwork if Sponsoring Department cannot accommodate the request and Artist cannot pick up Artwork, or have it picked-up, before Deadline Pickup Date.
- 5) The Regents of the University of California and Sponsoring Department do not provide insurance for student artwork on exhibition. If Artist wishes to insure Artwork it is Artist's responsibility to do so.
- 6) The Regents of the University of California and Sponsoring Department cannot be held responsible for damage or theft of Artwork while in possession of Sponsoring Department.
- 7) Artist shall defend, indemnify and hold harmless University, its officers, agents, and employees, from and against any and all claims, damages, costs, expenses, including reasonable attorneys' fees, losses, or liabilities, arising out of or in any way connected with this Agreement including, without limitation, claims for loss or damage to any property, or for death or injury to any person or persons
- 9) This Student Artwork Loan Agreement is governed by and interpreted under the laws of the State of California.

ARTIST SIGNATURE

I agree to the *Terms and Conditions* governing the Student Artwork Loan Agreement.

Artist's Signature

Artist's Name (print)

Date